

## ANC QUARTERLY REPORT OF FINANCIAL ACTIVITY

Quarterly Report Period Covered 4th QTR 2010 ANC 20

### Summary of Receipts and Disbursements: Checking Account

**Balance Forward** (from "Ending Balance" of Previous Quarterly Report) \$ 3775.77

**Receipts:**

District Allotment(s)	\$ <u>583.38</u>
Interest Income	\$ <u>      </u>
Other Deposits	\$ <u>      </u>
Transfer(s) from Savings Account	\$ <u>      </u>

**Total Receipts** \$ 583.38

**Total Funds Available** \$ 4359.15

**Disbursements:**

1. Net Salary and Wages	\$ <u>      </u>
2. Workers Compensation	\$ <u>      </u>
3. Insurance:	
a. Health	\$ <u>      </u>
b. Casualty/Property	\$ <u>      </u>
4. Total Federal Wage Taxes	\$ <u>      </u>
5. State (DC, MD, VA) Wage Taxes Paid	\$ <u>      </u>
6. Unemployment Insurance Contributions	\$ <u>      </u>
7. Tax Penalties Paid	\$ <u>      </u>
8. Local Transportation	\$ <u>      </u>
9. Office Rent	\$ <u>      </u>
10. Telecommunication Services:	
a. Landline Telephone	\$ <u>      </u>
b. Cellular Telephone	\$ <u>      </u>
c. Cable/Internet Services	\$ <u>      </u>
11. Postage and Delivery	\$ <u>      </u>
12. Utilities	\$ <u>      </u>
13. Printing and Copying	\$ <u>      </u>
14. Flyer Distribution	\$ <u>      </u>
15. Purchase of Service	\$ <u>      </u>
16. Office Supplies	\$ <u>      </u>
17. Office Equipment:	
a. Rental	\$ <u>      </u>
b. Purchase	\$ <u>      </u>
18. Grants	\$ <u>500.500 = 1000</u>
19. Training	\$ <u>      </u>
20. Petty Cash Reimbursement	\$ <u>      </u>
21. Transfer(s) to Savings Account	\$ <u>      </u>
22. Bank Charges	\$ <u>92.69</u>
23. Website/webhosting	\$ <u>      </u>
24. Other (Attach a detailed fully-supported explanation)	\$ <u>      </u>

**Total Disbursements** \$ 1092.69

**Ending Balance:** (Should Agree with Checkbook Balance at End of Quarter) \$ 3266.46

Approval Date By Commission: \_\_\_\_\_

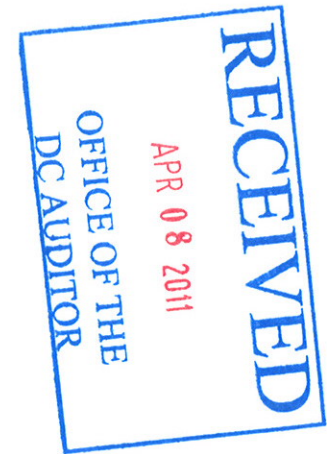
Ann S. Laman  
Treasurer

David R Bender  
Chairperson

David R Bender  
Secretary

Secretary Certification David R Bender

Date 3/21/11



I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.



**SAVINGS ACCOUNT**

**Balance Forward:** \$ \_\_\_\_\_

**Receipts:**

Transfer(s) From Checking Account \$ \_\_\_\_\_

Other (Interest Earnings, etc.) \$ \_\_\_\_\_

Total Receipts \$ \_\_\_\_\_

**Total Funds Available:** \$ \_\_\_\_\_

**Disbursements:**

Transfer(s) to Checking \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Total Disbursements \$ \_\_\_\_\_

**Ending Balance:** \$ \_\_\_\_\_

<b>CHECKING AND SAVINGS ACCOUNT DEPOSITS</b>		
Please list each deposit made this quarter into the ANC's <u>checking</u> and <u>savings</u> account		
<b>Deposits to Checking Account</b> (Include transfers from savings account)		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
8/30/2010	583.38	DC. Gov.
<b>Deposits to Savings Account</b> (Include transfers from checking account)		
<b>Date</b>	<b>Amount</b>	<b>Source</b>